

7th June 2018

re: Licensing price increase and amendment of application process for Skips, Scaffolding, Hoarding, Plant and Building Material placed on the highway

As per our communication sent out on 23rd March 2018, the prices for the above licences increased with effect from 1st April 2018. The table below reflects the new prices, as well as the timescales for applications and duration of the relevant licences.

Description	Duration	Notice period	Fee (£)
Skips	14 days	5 working days	57.20
Scaffolding	28 days	10 working days	108.16
Hoarding	14 days	10 working days	108.16
Cherry picker/crane	Date specific	10 working days	110.24
Building Materials	14 days	10 working days	87.36
Site inspection (if deemed necessary)	One off charge		53.00

Please take note of the required notice periods. Any applications that do not comply with this requirement will be refused. Should a licence be required in an emergency, please advise us by telephoning our Contact Centre immediately after submitting the application. These will be dealt with as soon as is practical.

Additionally, we have also introduced a new processing system, which requires that all licences are paid for prior to a licence being issued. Upon receipt of an application, our team will contact you to take payment via debit/credit card. We no longer issue invoices for licences and licences will not be issued until payment has been received in full.

New application forms will be uploaded shortly. From 1st July 2018, we will only accept applications on the new forms, which should be submitted to Licences@eastsussexhighways.com. Please ensure that you check our website regularly for updated information.